

## NWW Board Meeting Minutes

April 23, 2018

Location: Bob's Burgers and Brew, Burlington

**Called to Order by President Normal Lanford at 5:52 PM.**

**Members Present: Norman Lanford, Rod Parker, Gary Moore, Ray Shields, Philip Kezele, Tom Thornton, Angela Hills, Rick Terney, Jeffrey Moore, David Pettenski, Giovanni Monteferrante.**

**Also present: Tal Birdsong**

**Approval of board minutes:** A motion was made by Rod Parker and seconded by Rick Terney to approve the minutes of the March 26th meeting. The motion passed.

### **Committee Reports:**

**Treasurer** – Phil Kezele reported the current balance in Checking of \$1,144.73 and in Savings of \$10,007.73 plus \$171.00 in Petty Cash.

Phil reminded the board that we have three ways to pay for events and items purchased for the Club.

1. PayPal
2. Credit Card
3. Cash

He wanted clarification as to whether it was acceptable for members to purchase items using their own credit card or cash and then be reimbursed by the Club. He indicated it would be easier for him, and cleaner, if he was the one making the purchases. After much discussion, Phil made a motion to recommend that the Club Treasurer be the preferred source to purchase Club materials and services outside of the normal budgeted expenses. Angela Hills seconded the motion and it passed.

The Club cannot be responsible for members' private purchases. However, in some mitigating circumstances members may purchase items using their own personal funds IF they have prior approval from either the President, the Vice President, or the Treasurer.

**Membership** – Angela Hills handed out a copy of the updated Club Roster. She reported that there are 142 active members at the present time.

29 previous members have not paid their dues and have been dropped from the membership.

Angela has taken on the responsibility of overseeing an inventory of all non-disposable Club materials, tools and equipment. She said that she acquired inventory stickers to be placed on the entire Club inventory. She will make a master list of all the items owned by the Club. Each item will have a numbered sticker to be used for our information and for insurance purposes.

**Mentors / Turn and Learn** - There was no new report, however the Board's consensus was that the April meeting demonstrations were very well received.

**Librarian** – Tom reported there are many resources that are never, or seldom, checked out of the Library. He wanted to know if we should keep them. Angela said the Woodworker Club made them available to the club for a donation. The Board suggested Tom use his discretion on how to handle these items.

Tom also wanted to let the Board know there were books and videos checked out and not returned. The Board said the policy was to check resources out for 30 days. If they were unable to return them in 30 days they are to notify the librarian. Tom will follow up with last know person who is late in returning items.

**Store –purchase procedure, and ledger** - Our new store Manager requested about \$1,000 in materials to restock the Club store. The store sells items at 10% above cost.

Rod Parker moved to approve purchasing authority of \$1,000.00 to stock store items with oversight from club officers. Ray Shields seconded the motion and it passed.

**Sawdust Saturday** – SS was cancelled this last Saturday but will be rescheduled for a later date.

**Newsletter** – Deadline for the coming issue's is April 28<sup>th</sup>.

**Programs - Replacement for Les Books** – We do not have a volunteer for the Program position for next year. However, having the Program duties shared by a committee of members is currently in the discussion and planning phase. It is likely that further information on this will be available soon, possibly as early as the next Board meeting.

#### **Old Business:**

**Woodfest - April 27-28, 2019 – last minute need-** Norman has signed the Club up for Woodfest in Sedro Wooley this coming weekend. We will have the same spot as previous years. He is looking for two tables to take to the event. The Club will have the big Robust lathe and others will bring their own lathes.

**Website updates – calendar future events; meeting dates and location** – Norman is working with Kyland Holmes to update the Website. Ray Shields mentioned that Kyland provided an admirably quick response in getting the last newsletter issue on line.

**Wood Gathering Policy simplified** – Rick Terney was wondering if he should continue with the wood gathering program as very few people responded to getting wood. He sent information to gather wood on two separate occasions and no one responded. The Board asked Rick to send a shortened guideline to Rod Parker who will forward it to the Newsletter, and he agreed.

#### **New Business:**

**2020 All Day Demo – Richard Raffin - cost analysis, alternatives** – Richard Raffin has agreed to come for our March demonstration if we are interested. He would plan to do only two programs in the States in 2020 and that would be with NWWWT and the Utah Symposium. He would have a demonstration at the Thursday meeting and offer a Friday and Sunday class. He also said he would be willing to offer one more class if it would help our finances.

Phil handed out a break-even analysis of what the cost would be to book Richard Raffin, depending on attendance. He wanted to know if the Board wishes to commit to Richard. We may face losing money for this event. After much discussion, Norman Lanford entertained a motion to form a permanent steering committee for the March Demonstrations. Phil Kezele seconded the motion and it passed.

Rod Parker also made a motion to ask Les Books to confirm Richard Raffin for the March 2020 demonstration. Tom Thornton seconded the motion and it passed.

Rod will follow up with Les to correspond with Richard and initiate the necessary arrangements.

**Tops for Tots** - Tal Birdsong has graciously volunteered to be the Club's next Top Gun and oversee the Tops for Tots drive.

**Top turning, Mount Vernon** –July 20th No report.

**Top Turning, Bellingham** – August 3<sup>rd</sup>, Ray Shields will coordinate this event.

**Anacortes Art Festival** – August, 2-4 George Way will coordinate this event. They will have the Club's big lathe and possibly a couple of our smaller lathes.

**Other new business:**

Rod Parker wanted to know if the Club was interested in pursuing a “Tool Lending Library”. The idea would be to permit members to check out a tool primarily so they could try it before making a decision about purchasing. Because the time was running late, this item was tabled until the next meeting.

Tal Birdsong, who hauls the Club trailer, was concerned that the brakes and tires are due for inspection and maintenance. He wanted authority to have them checked. The Board authorized Tal to get an estimate and report back to Phil or Norman with anticipated cost.

There being no further business, the meeting was adjourned at 7:30 PM

Respectfully submitted,

Gary Moore, Secretary