

**NWW Board Meeting Minutes**  
**September 24, 2019**  
**Location: Johnny Carino's, Burlington**

**Called to Order by President Norman Lanford at 5:53 PM**

**Members Present:** Norman Lanford, Tom Thornton, Giovanni Monteferrante, Phil Kezele, Rick Terney, Rod Parker, Ray Shields, Angela Hills, David Pettenski

**Approval of board minutes:** A motion was made by Rod Parker and seconded by Rick Terney to approve the minutes of the July 23rd NWW Board meeting. The minutes were approved without changes.

**Committee Reports:**

**Treasurer** – Phil Kezele had emailed a copy of the Treasurer's report earlier in the day and extra copies were available at the meeting in miniscule font. The club has \$1,794.62 in checking and \$9,010.88 in savings. Plans for the development of the 2020 budget were brought up and *every officer and committee chair was asked to submit their pertinent part(s) of the budget proposal to Phil Kezele in sufficient time for Phil to assemble a draft 2020 budget prior to the October board meeting.*

**Membership** – Angela Hills said that the club gained 6 new members this past month. She recently sent an email to the board members with an updated member roster as well as an inventory list of the club's current equipment and supplies, as well as a listing of the books and DVDs in the library. She was commended for all her time and effort in compiling this information into readable and editable spreadsheets.

Additionally, Angela suggested that we consider a modified membership pricing schedule as follows:

- Annual membership fee: \$40 per year (\$20 for new members joining after July 1).
- Returning members who renew their membership prior to or during the Feb meeting would pay \$35.

The primary impetus for the restructuring of the membership fees was to encourage timely renewals, since we had many late renewals in 2019. Considerable discussion ensued, including evaluating the true necessity of increasing the price and whether we risk having members not sign up because the price is too steep. Ultimately, a motion to change the membership fees as stated above was made and seconded, and the motion passed unanimously. A reminder was made to change the website to reflect the new pricing, and it will also be announced at the next meeting.

**Mentors / Turn and Learn/ S.S.** – Rod Parker reported that the "Turn and Learn" at the last meeting went well. He and Rick Terney will be leading the September 28th Sawdust Saturday on "Intro to Bowl Turning" with 4 members signed up. Rod mentioned that he will not be available for the October 26th S.S. on "Intro to Platters" and solicited help in getting a volunteer to lead that session.

**Librarian** – Tom Thornton is in the process of digitizing the sign-out/sign-in sheets in order to determine who may currently have overdue library materials. Tom will work on creating a standard letter for past due library materials that is friendly but firm -- he will happily accept suggested wording. It was suggested that he might provide the membership chair with a list of those members with unresolved library issues so that they could be resolved prior to membership renewal.

**Store** –Tom said that it was not possible for him to man the library desk and simultaneously serve as the cashier for the club store. He needs someone to man the store during the meetings. They would need to be at least somewhat familiar with the woodturning items available, but they would not have to worry about ordering supplies or storing the merchandise -- they would just collect money during the meetings. Norman said he would develop a list of needed positions for members to sign up for at the October meeting.

**Newsletter** – The due date for newsletter submissions is Sept. 29<sup>th</sup>.

**Programs** – The October program will feature a "roaming" format with in-house talent, and several suggestions were given to Norman for specific members to contact about their potential participation. November's program will be the holiday potluck party, which completes the 2019 programs.

### **Old Business:**

**Events** - Rod Parker reported that Nick Agar has agreed to be our guest demonstrator for our 2020 All-Day Demo this coming March. Unfortunately, there have been problems in getting responses back from him with photos, suggested topics, and so forth that we need urgently in order to get the posters made and produce the ads for AAW, etc. If Rod has not gotten anything in the next couple of days, he will ask one of our members who knows Nick well (M.W.) to intervene on the club's behalf.

**Wood Raffle** – Multiple blanks from the estate of John Mull are still available, and a number of them will be brought to the October meeting. Other pieces, particularly "exceptional" pieces, will be put out for silent auction at the November holiday party, presuming a mechanism for efficient payment can be made.

**Holiday Party planning, donation** – Melanie Mankamyer will serve as the event coordinator. She will be looking for volunteers to help with decorations, food, donations, setup and take down.

### **New Business:**

**Coffee Preparer** – We need a volunteer to make coffee at the October meeting.

**Membership Management software** - Rod Parker had gotten positive feedback from another club about a program called Wild Apricot, which apparently had simplified their management responsibilities. The approximate software cost for a club our size would be \$50/mo (\$600/yr). Rick Terney mentioned that two clubs he has been associated with have tried somewhat analogous software (Club Express), but it proved to be more complicated to set up than they had anticipated. Rod suggested that each board member review the program with their particular responsibilities in mind, and that we re-discuss this at the next board meeting.

**WA State Tax Form** - Phil Kezele inquired about whether Melanie Mankamyer is continuing to annually complete the club's tax form for Washington. If this is the case, at a minimum the process should be clearly documented so that the President, Treasurer and other board members are aware. Norman will check with her about this.

There being no further new business, the meeting was adjourned at 7:23 PM

Respectfully submitted,  
Ray Shields, Acting Secretary